

[Your Full Name]

[Address, City, Postcode]

[Phone Number] | [Email Address] | [LinkedIn Profile URL]

[Date]

[Hiring Manager Name]

[Title/Position]

[Company Name]

[Company Address]

RE: [Job Title / Reference Number]

Dear [Hiring Manager Name],

Having spent [Number] years leading [Charity Name] through a period of significant growth and operational transformation, I am now seeking to transition my executive leadership expertise into the corporate sector as your next [Target Business Job Title]. My background in managing complex stakeholder ecosystems, multi-million dollar budgets, and high-performance teams has prepared me to drive immediate commercial value for [Company Name].

During my tenure as [Current/Previous Executive Title], I pivoted the organization toward a "social enterprise" model, focusing on rigorous KPIs and fiscal efficiency. Notable achievements that translate directly to your business goals include:

- **Strategic Scaling:** [Describe a result involving expansion, revenue growth, or market reach].
- **Operational Excellence:** [Describe a process improvement or cost-reduction initiative].
- **Stakeholder Influence:** [Describe experience managing boards, investors, or high-level partnerships].

The transition from the non-profit executive suite to [Industry Name] leadership is driven by my desire to apply my lean, results-oriented methodology to a competitive commercial environment. I am particularly impressed by [Company Name]'s recent [Specific Business Initiative or Value], and I am confident that my ability to lead through volatility and deliver ROI will be an asset to your leadership team.

I welcome the opportunity to discuss how my mission-driven discipline and executive experience can contribute to the continued success of [Company Name]. Thank you for your time and consideration.

Sincerely,

[Your Name]