

[Your Full Name]

[Phone Number] | [Email Address]

[LinkedIn Profile URL] | [City, State]

[Date]

[Hiring Manager Name]

[Title]

[Company Name]

[Company Address]

RE: Application for [Job Title / Food Operations Manager]

Dear [Hiring Manager Name],

With [Number] years of culinary leadership and a proven track record of managing high-volume kitchen environments, I am writing to express my strong interest in the [Job Title] position at [Company Name]. My transition from Executive Chef to Food Operations Management is driven by a desire to leverage my deep technical expertise in culinary arts toward broader strategic oversight, supply chain efficiency, and organizational excellence.

Throughout my tenure at [Current/Previous Company], I successfully managed [Size of Team] staff members while maintaining a food cost of [Percentage]% and ensuring strict compliance with [Safety Standards, e.g., HACCP]. I have a comprehensive understanding of the entire lifecycle of food service operations—from vendor negotiations and inventory procurement to menu engineering and labor optimization. My experience allows me to bridge the gap between back-of-house technical requirements and corporate financial objectives.

I am particularly drawn to [Company Name] because of [mention a specific reason, such as their sustainability goals, brand reputation, or recent expansion]. I am confident that my background in streamlining kitchen workflows and implementing rigorous quality control measures will directly contribute to the operational success of your team.

Thank you for your time and consideration. I look forward to the possibility of discussing how my operational mindset and culinary background can add value to [Company Name].

Sincerely,

[Your Printed Name]