

**[Your Full Name]**  
[Phone Number]  
[Email Address]  
[LinkedIn Profile URL]  
[City, State, Zip Code]

[Date]

[Hiring Manager Name]  
[Title]  
[Company Name]  
[Company Address]

Dear [Hiring Manager Name],

I am writing to express my interest in the **[Job Title]** position at **[Company Name]**. As a social work professional with [Number] years of experience in [Current/Past Field], I am eager to transition my expertise in human advocacy, program development, and stakeholder management into a Corporate Social Responsibility (CSR) role within your organization.

Throughout my career in social work, I have developed a unique ability to bridge the gap between organizational goals and community needs. At [Previous Organization], I successfully [Action/Result, e.g., managed a budget of \$X or led a team of X], which allowed me to hone the analytical and project management skills necessary for a corporate environment. My background has equipped me with a deep understanding of [Specific Relevant Topic, e.g., social equity, environmental justice, or community health]-the very issues that drive **[Company Name]**'s CSR initiatives.

I am particularly drawn to your company's commitment to [Specific Company Initiative or Value]. My experience in [Skill, e.g., cross-sector collaboration or data-driven reporting] aligns directly with your goals for [Specific Project mentioned in job description]. I am confident that my "human-first" perspective, combined with my strategic planning capabilities, will allow me to contribute meaningfully to your team's impact and corporate reputation.

Thank you for your time and consideration. I look forward to the possibility of discussing how my transferable skills can support the mission of **[Company Name]**.

Sincerely,

[Your Signature (if sending by mail)]  
[Your Typed Name]