

[Your Full Name]  
[Phone Number]  
[Email Address]  
[LinkedIn Profile URL]  
[City, State]

[Date]

[Hiring Manager Name]  
[Title]  
[Company Name]  
[Company Address]

Dear [Hiring Manager Name],

I am writing to express my strong interest in the **[Job Title, e.g., Corporate Social Responsibility Manager]** position at **[Company Name]**. With a robust background in social work leadership and systemic advocacy, I am eager to pivot my expertise toward driving high-impact social responsibility initiatives within the private sector.

Throughout my career in social work management, I have specialized in bridging the gap between organizational objectives and community needs. In my most recent role as **[Your Current/Last Title]**, I successfully oversaw **[Key Metric: e.g., a \$1M budget / a team of 15 / program delivery for 500+ stakeholders]**. I am adept at stakeholder engagement, cross-sector partnership building, and translating complex social data into actionable organizational strategies-skills that directly align with **[Company Name]**'s commitment to **[Specific Company Value or Initiative]**.

My leadership experience has equipped me with a unique lens for CSR, specifically in the areas of:

- **Strategic Planning:** Designing sustainable programs that address root-cause social issues while maintaining operational efficiency.
- **Stakeholder Relations:** Navigating diverse interests to build consensus among executives, community partners, and employees.
- **Impact Measurement:** Implementing rigorous data collection to evaluate the qualitative and quantitative success of social interventions.

I am particularly drawn to **[Company Name]** because of your recent work in **[Mention a specific CSR project or ESG goal]**. I am confident that my clinical understanding of social systems, combined with my executive experience in program scaling, will allow me to contribute immediately to your CSR team's success.

Thank you for your time and consideration. I look forward to the possibility of discussing how my background in social leadership can help advance **[Company Name]**'s social impact goals.

Sincerely,

[Your Signature]

[Your Printed Name]