

[Your Full Name]
[Phone Number]
[Email Address]
[LinkedIn Profile URL]
[City, State]

[Date]

[Hiring Manager Name]
[Title]
[Company Name]
[Company Address]

Dear [Hiring Manager Name],

I am writing to express my strong interest in the **Corporate Social Responsibility (CSR) Analyst** position at [Company Name]. With a robust background in clinical social work and program management, I am eager to transition my expertise in social impact assessment, stakeholder engagement, and community advocacy into a corporate framework to help [Company Name] achieve its sustainability and social equity goals.

During my tenure as a [Current/Previous Social Work Job Title] at [Organization Name], I managed complex caseloads and community initiatives that required rigorous data tracking and outcomes reporting. I successfully [mention a specific achievement involving data or program scaling, e.g., increased program outreach by X% or managed a budget of \$X]. These experiences have honed my ability to analyze social trends and translate qualitative human experiences into actionable metrics—a skill set directly transferable to measuring ESG (Environmental, Social, and Governance) impact.

My transition from social work to CSR is driven by a desire to address social issues at a systemic, corporate level. I bring a unique "boots-on-the-ground" perspective on social challenges, including [mention relevant topics like labor rights, diversity, or community health], which allows me to provide deep insights into corporate philanthropy and ethical supply chain practices. I am particularly drawn to [Company Name]'s commitment to [mention a specific company project or value], and I am confident that my ability to build cross-sector partnerships will be an asset to your team.

I look forward to the opportunity to discuss how my background in social systems and my analytical approach can contribute to the continued growth of [Company Name]'s CSR initiatives. Thank you for your time and consideration.

Sincerely,

[Your Name]