

**[Your Full Name]**  
[Phone Number]  
[Email Address]  
[LinkedIn Profile URL]  
[City, State/Timezone]

[Date]

[Hiring Manager Name]  
[Company Name]  
[Company Address/Remote]

Dear [Hiring Manager Name],

I am writing to express my interest in the Remote Customer Success Manager position at [Company Name]. With [Number] years of experience managing client portfolios in a distributed environment, I have a proven track record of increasing retention rates and driving product adoption through proactive engagement and strategic account planning.

In my previous role at [Previous Company], I successfully managed a book of business valued at [Dollar Amount/Account Count] while working 100% remotely. I am highly proficient in utilizing digital collaboration tools such as [Tools: e.g., Slack, Zoom, Salesforce, Gainsight] to maintain high-touch relationships with global clients. Key achievements include:

- Achieving a [Percentage]% Net Retention Rate by identifying expansion opportunities.
- Reducing churn by [Percentage]% through the implementation of a new digital health-score monitoring system.
- Leading virtual business reviews that resulted in [Specific Outcome].

I am particularly drawn to [Company Name]'s mission to [Company Mission/Goal]. I am confident that my self-motivated approach to remote work and my commitment to delivering customer value make me an ideal fit for your success team.

Thank you for your time and consideration. I look forward to the possibility of discussing how my background in customer success can contribute to the continued growth of [Company Name].

Sincerely,

[Your Name]