

# [Your Name]

[Email Address] | [Portfolio URL] | [LinkedIn Profile]  
[Current Time Zone/Location] | [WhatsApp/Phone Number]

[Date]

[Hiring Manager Name]  
[Company Name]  
[Company Address/Remote]

Dear [Hiring Manager Name or Team],

I am writing to express my interest in the [Job Title] position as advertised on [Platform Name]. As a freelance writer with [Number] years of experience operating within a global, remote framework, I specialize in creating [Niche/Style, e.g., high-conversion B2B SaaS content] that resonates with diverse audiences.

Throughout my career as a digital nomad, I have mastered the art of asynchronous communication and self-management. I have successfully delivered projects for clients in [Region/Industry] while maintaining a [Percentage] on-time delivery rate across multiple time zones. My background in [Specific Skill, e.g., SEO research or Technical Writing] allows me to produce content that is not only engaging but strategically aligned with [Company Name]'s goals.

In my previous collaboration with [Previous Client], I was able to [Specific Achievement, e.g., increase organic traffic by 40%]. I am confident that my ability to work independently, adapt to various brand voices, and leverage digital collaboration tools like [Software, e.g., Slack, Notion, Trello] will make me an immediate asset to your remote team.

I have attached my portfolio and look forward to the possibility of discussing how my writing expertise can support [Company Name]'s upcoming content initiatives.

Best regards,

[Your Name]