

# [Your Name]

[PORTFOLIO URL] • [EMAIL ADDRESS] • [TIME ZONE/CURRENT LOCATION] •  
[LINKEDIN/SOCIAL HANDLE]

[Date]

[Hiring Manager Name]  
[Company Name]  
[Company Address or Remote]

Dear [Hiring Manager Name],

I am writing to express my interest in the [Job Title] position at [Company Name]. As a multidisciplinary Graphic Designer with [Number] years of experience operating in a fully remote capacity, I have developed a workflow that prioritizes clear communication, self-sufficiency, and high-impact visual storytelling across varying time zones.

In my recent roles, I have specialized in [Core Skill 1, e.g., Brand Identity] and [Core Skill 2, e.g., UI/UX Design]. My transition to a digital nomad lifestyle has sharpened my ability to manage complex projects independently while maintaining a 100% on-time delivery rate. I am adept at using [Software/Tools, e.g., Adobe Creative Suite, Figma, Slack, Notion] to stay synchronized with distributed teams and ensure project transparency.

I am particularly drawn to [Company Name] because of your recent [Specific Project or Brand Value]. I am confident that my global perspective and agile design approach would be an asset to your creative team. You can view my latest work and case studies at **[Link to Portfolio]**.

Thank you for your time and consideration. I look forward to the possibility of discussing how my design expertise can contribute to your upcoming projects.

Best regards,

**[Your Name]**