

**[Your Full Name]**

[Your Address]

[Phone Number] | [Email Address]

[LinkedIn Profile URL]

[Date]

[Hiring Manager Name]

[Bank Name]

[Bank Address]

Dear [Hiring Manager Name],

I am writing to express my interest in the Bank Teller position at [Bank Name]. With a solid foundation in retail banking operations and advanced proficiency in financial modeling, I offer a unique combination of high-accuracy cash handling and analytical insight that can contribute to your branch's efficiency and client service goals.

During my previous experience at [Previous Company], I excelled in managing high-volume transactions while maintaining a balanced drawer with 100% accuracy. Beyond standard teller duties, I utilized my financial modeling skills to [describe a specific achievement, e.g., analyze branch deposit trends or assist in evaluating small business loan applications]. I am proficient in Excel-based DCF analysis, sensitivity analysis, and forecasting, which allows me to understand the broader financial objectives behind every customer interaction.

My dual background enables me to:

- Provide exceptional customer service while identifying opportunities for financial product cross-selling.
- Interpret complex financial data to assist management in branch performance reporting.
- Maintain rigorous compliance with banking regulations and internal security protocols.

I am eager to bring my technical quantitative skills and frontline banking experience to [Bank Name]. Thank you for your time and for considering my application.

Sincerely,

[Your Name]