

[Full Name]
[Phone Number]
[Email Address]
[LinkedIn Profile URL]
[City, State, Zip]

[Date]

[Hiring Manager Name]
[Title]
[Company Name]
[Company Address]

Dear [Hiring Manager Name],

I am writing to express my interest in the Project Manager position at [Company Name], as advertised on [Platform]. Transitioning from [Number] years of service as a Technical Lead in the [Military Branch], I bring a proven track record of managing complex mission-critical systems, cross-functional teams, and high-stakes technical deployments under rigorous timelines.

In my recent role as [Last Military Rank/Title], I spearheaded the [Brief Description of Technical Project or System]. My responsibilities extended beyond technical oversight to include lifecycle management, resource allocation, and risk mitigation. I successfully led a team of [Number] personnel to [Specific Achievement, e.g., increase operational readiness by X% or deliver a project X weeks ahead of schedule], ensuring all technical deliverables met stringent quality standards while adhering to budgetary constraints.

My military experience has equipped me with a unique perspective on project management, emphasizing disciplined execution, adaptive problem-solving, and clear communication between technical staff and executive stakeholders. I am adept at translating complex technical requirements into actionable project milestones and am proficient in [Relevant Methodologies, e.g., Agile, Waterfall, or Lean Six Sigma].

I am eager to apply my leadership experience and technical background to help [Company Name] achieve its strategic goals. Thank you for your time and consideration. I look forward to discussing how my background in technical leadership can contribute to the success of your project management team.

Sincerely,

[Full Name]