

[Your Full Name]  
[Your Professional Title]  
[Your Phone Number]  
[Your Email Address]  
[Your Portfolio/LinkedIn URL]

[Date]

[Hiring Manager Name]  
[Company Name]  
[Company Address]

Dear [Hiring Manager Name],

I am writing to express my strong interest in the Industrial Architect Manager position at [Company Name]. I was recently speaking with [Name of Referring Individual], [Their Title/Relationship], who suggested I reach out to you regarding this opportunity due to my background in large-scale facility design and project management.

With [Number] years of experience in the industrial architecture sector, I have successfully overseen the development of [Type of Facilities, e.g., automated distribution centers/manufacturing plants] from conceptual zoning through to final commissioning. In my most recent role at [Previous Company], I managed a multi-disciplinary team to deliver a [Dollar Amount] project that improved operational efficiency by [Percentage].

My expertise includes:

- Strategic master planning for complex industrial ecosystems.
- Directing BIM workflows and sustainable structural integration.
- Regulatory compliance, LEED certification, and safety code adherence.
- Leading cross-functional teams of engineers, contractors, and stakeholders.

[Name of Referring Individual] spoke highly of [Company Name]'s recent initiatives in [Specific Company Project or Value], and I am confident that my technical proficiency and leadership style align with your current expansion goals.

I have attached my resume and portfolio for your review. I look forward to the possibility of discussing how my experience as an Industrial Architect Manager can contribute to the continued success of [Company Name].

Sincerely,

[Your Signature]

[Your Printed Name]