

[Your Name / Firm Name]
[Address]
[Phone Number]
[Email Address]

[Date]

[Recipient Name]
[Recipient Title/Organization]
[Address]

RE: PROFESSIONAL REFERRAL - [PROJECT NAME/PROPERTY ADDRESS]

Dear [Recipient Name],

I am writing to formally recommend the architectural services of **[Architect/Firm Name]** for your upcoming preservation project at **[Project Location/Historic Site]**. Having collaborated with them on previous conservation efforts, I can attest to their specialized expertise in historic building regulations and sensitive structural restoration.

In our past professional engagement regarding **[Previous Project Name]**, they demonstrated exceptional proficiency in:

- Conducting comprehensive historic structures reports and archival research.
- Navigating [Local/State/Federal] preservation tax credits and compliance standards.
- Implementing material-specific restoration techniques for [specific material, e.g., masonry/timber].
- Maintaining the architectural integrity of the site while integrating modern life-safety systems.

Their commitment to the Secretary of the Interior's Standards for the Treatment of Historic Properties ensures that significant cultural assets are preserved for future generations without compromising functional utility.

I have enclosed a brief summary of their relevant portfolio for your review. I am confident that their technical rigor and aesthetic sensitivity make them the ideal candidate for the stewardship of **[Project Name]**.

Should you require further details regarding my professional experience with their firm, please do not hesitate to contact me.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Professional Title/Credentials]