

[Your Name]
[Your Phone Number]
[Your Email]
[Your LinkedIn Profile]

[Date]

[Hiring Manager Name]
[Company Name]
[Company Address]

RE: Referral for [Job Title/Position ID] - [Your Name]

Dear [Hiring Manager Name],

I am writing to express my interest in the [Specific Position] position at [Company Name], as recommended to me by [Referral Name], who currently serves as [Referral's Job Title] within your organization. Having collaborated with [Referral Name] previously at [Previous Company/Context], they suggested my background in structural mechanical analysis and systems design would align well with your current project requirements.

With [Number] years of experience in structural mechanics, I have developed a specialized focus in [Core Competency, e.g., Finite Element Analysis, Load Path Optimization, or Vibration Testing]. At [Current/Previous Company], I successfully [Action Verb + Specific Achievement, e.g., redesigned a critical chassis component that reduced weight by 15% while maintaining structural integrity]. My technical proficiency includes extensive use of [Software/Tools, e.g., ANSYS, SolidWorks, or ABAQUS] and adherence to [Industry Standards, e.g., ASME, AISC, or ISO] protocols.

What draws me to [Company Name] is your reputation for [Specific Company Value or Recent Project]. I am confident that my ability to bridge the gap between complex theoretical modeling and practical manufacturing constraints will contribute effectively to your engineering team.

I have attached my resume for your review and welcome the opportunity to discuss how my structural expertise can support [Company Name]'s upcoming objectives. Thank you for your time and consideration.

Sincerely,

[Your Name]