

[Your Name/Agency Name]

[Your Professional Title]

[Phone Number]

[Email Address]

[Website/Portfolio Link]

[Date]

[Recipient Name]

[Recipient Business Name]

[Recipient Address/City]

Dear

[Recipient Last Name]

,

I am writing to you regarding a mutual interest in the destination wedding market in

[Location/Region]

. Having followed your work with

[Recipient's Specialty/Venue]

, I believe there is a significant opportunity for us to collaborate through a professional referral partnership.

I specialize in bespoke destination wedding planning, specifically focusing on

[Your Niche, e.g., luxury coastal weddings/cultural fusion events]

. My clients are often looking for high-quality, reliable local partners who understand the unique logistics of hosting international guests. Based on your reputation for

[Specific Quality/Service]

, I am confident that my clients would benefit from your expertise.

I would welcome the opportunity to discuss how we might refer clients to one another and ensure a seamless experience for couples planning their celebrations from abroad. I have attached my professional portfolio and referral structure for your review.

Are you available for a brief call or a virtual coffee on

[Date/Time]

to introduce ourselves properly?

I look forward to the possibility of working together.

Best regards,

[Your Signature]

[Your Printed Name]