

[Your Full Name]
[Your Phone Number]
[Your Email Address]
[Your LinkedIn Profile]

[Date]

[Hiring Manager Name]
[Company Name]
[Company Address]

Dear [Hiring Manager Name or "Hiring Team"],

I am writing to express my interest in the Transportation Logistics Specialist position at [Company Name]. I was encouraged to apply for this role by [Referral Name], who currently serves as [Referral's Title] at your organization and spoke highly of your team's commitment to supply chain excellence.

With [Number] years of experience in freight management and multimodal transport coordination, I have developed a strong track record of optimizing route efficiency and reducing transit costs. In my previous role at [Previous Company], I successfully [Key Achievement, e.g., improved delivery timelines by 15% or managed a fleet of 50+ carriers]. I am confident that my technical proficiency in [Specific TMS Software] and my ability to navigate complex regulatory requirements will allow me to contribute immediately to [Company Name]'s logistics operations.

I am particularly drawn to this opportunity because of [Specific reason mentioned by referral or found in company research]. My background in vendor negotiations and real-time shipment tracking aligns closely with the goals of your department.

Thank you for your time and consideration. I look forward to the possibility of discussing how my logistics expertise can support your distribution network.

Sincerely,

[Your Signature]
[Your Printed Name]