

[Your Full Name] [Your Phone Number] [Your Email Address] [Date]

[Hiring Manager Name] [Company Name] [Distribution Center Address]

Dear [Hiring Manager Name],

I am writing to express my interest in the Distribution Center Specialist position at [Company Name]. I was encouraged to apply for this role by [Referral Name], who currently works as a [Referral Job Title] at your facility and spoke highly of the team's operational excellence.

With [Number] years of experience in logistics and warehouse operations, I have developed a strong proficiency in [List Key Skills: e.g., inventory management, RF scanning, forklift operation, and safety compliance]. In my previous role at [Previous Company], I consistently met and exceeded daily picking and packing quotas while maintaining a [Percentage]% accuracy rate. I understand that [Company Name] values efficiency and reliability, and I am confident that my background in streamlining workflow and optimizing storage space aligns with your center's goals.

I am highly motivated to bring my work ethic and technical skills to your distribution team. Thank you for your time and for considering my application. I look forward to the possibility of discussing how my experience can contribute to the continued success of your logistics operations.

Sincerely,

[Your Signature]

[Your Printed Name]