

[Your Full Name]
[Address, City, State, Zip Code]
[Phone Number]
[Email Address]
[LinkedIn Profile URL]

[Date]

[Hiring Manager Name]
[Principal/School District Title]
[School Name]
[School Address]

Dear [Mr./Ms./Mx. Last Name],

I am writing to express my enthusiastic interest in the [Grade Level] Teacher position at [School Name], as advertised on [Where you found the job post]. As a recent graduate of [University Name] with a degree in [Degree Subject] and a state certification in [Certification Name], I am eager to bring my passion for student-centered learning and creative instruction to your academic community.

During my student teaching experience at [School Name where you student taught], I managed a classroom of [Number] students, where I developed and implemented lesson plans aligned with [State/Common Core] standards. I successfully integrated [Specific Technology or Methodology, e.g., SMART Board tools or differentiated instruction] to accommodate diverse learning styles and foster an inclusive environment. My approach focuses on building strong foundational literacy and numeracy skills while encouraging social-emotional growth.

I am particularly drawn to [School Name] because of your commitment to [Mention a specific school value, program, or mission statement]. I am confident that my ability to collaborate with faculty, communicate effectively with parents, and maintain a positive classroom culture makes me an ideal candidate for your team.

Thank you for your time and for considering my application. I look forward to the possibility of discussing how my skills and dedication can contribute to the success of your students.

Sincerely,

[Your Signature]
[Your Printed Name]