

[Your Full Name]
[Your Address]
[Your Phone Number]
[Your Email]

[Date]

[Hiring Manager Name]
[Title]
[Company Name]
[Company Address]

RE: Transportation Engineer Application - Referral by [Referrer Name]

Dear [Mr./Ms./Mx. Last Name],

I am writing to express my interest in the Transportation Engineer position at [Company Name]. I was recently speaking with [Referrer Name], [Title] at [Referrer's Company/Department], who suggested I reach out to you regarding this opportunity due to my background in [Specific Field, e.g., Traffic Modeling/Urban Planning].

With [Number] years of experience in transportation engineering, I have developed a robust skill set in [Key Skill 1], [Key Skill 2], and [Key Skill 3]. In my previous role at [Previous Company], I successfully managed [Project Name/Type], which resulted in [Specific Quantitative Result, e.g., a 15% reduction in traffic congestion]. My proficiency in industry-standard software such as [Software Name, e.g., AutoCAD, VISSIM, or Synchro] allows me to deliver precise technical analyses and design solutions.

I have long admired [Company Name]'s commitment to [Specific Company Value or Recent Project, e.g., sustainable infrastructure/smart city initiatives]. I am confident that my technical expertise in [Specific Technical Area] and my ability to navigate complex regulatory requirements will make me a valuable asset to your engineering team.

Thank you for your time and consideration. I have attached my resume for your review and look forward to the possibility of discussing how my experience aligns with the goals of [Company Name].

Sincerely,

[Your Signature]
[Your Printed Name]