

[Your Full Name]
[Your Phone Number]
[Your Email Address]
[Your LinkedIn Profile URL]

[Date]

[Hiring Manager Name]
[Title]
[Company Name]
[Company Address]

RE: Referral for Senior IT Strategy Consultant - [Your Name]

Dear [Hiring Manager Name],

I am writing to express my interest in the Senior IT Strategy Consultant position at [Company Name]. I was recently speaking with [Referral Name], [Referral's Title/Relationship], who suggested that my background in digital transformation and enterprise architecture would be a strong match for your team's current strategic initiatives.

With over [Number] years of experience advising C-suite stakeholders on technology roadmaps and operational efficiency, I have specialized in bridging the gap between complex technical infrastructure and high-level business objectives. At [Current/Previous Company], I led [Project Name/Type], which resulted in a [Percentage/Dollar Amount] improvement in [Key Metric].

My core competencies include:

- [Key Skill 1: e.g., Cloud Migration Strategy]
- [Key Skill 2: e.g., IT Governance & Risk Management]
- [Key Skill 3: e.g., Post-Merger Technology Integration]

I have long admired [Company Name]'s approach to [Industry Challenge/Innovation], and I am confident that my strategic perspective can help drive continued growth and technological excellence for your clients. I have attached my resume for your review and would appreciate the opportunity to discuss how my expertise aligns with your strategic goals.

Thank you for your time and consideration.

Sincerely,

[Your Signature]

[Your Printed Name]