

[Your Name]
[Your Phone Number]
[Your Email Address]
[Your LinkedIn Profile URL]

[Date]

[Hiring Manager Name]
[Title]
[Company Name]
[Company Address]

Dear [Hiring Manager Name],

I am writing to express my interest in the Managed Services Consultant position at [Company Name], as recommended to me by [Referral Name], who currently serves as [Referral's Job Title] at your organization.

Through my conversations with [Referral Name], I have gained valuable insights into [Company Name]'s commitment to delivering high-tier technical solutions and proactive infrastructure management. With a background in [Number] years of IT consulting and a focus on [Specific Area, e.g., Cloud Migration or Network Security], I am confident that my technical expertise aligns with your team's objectives.

In my previous role at [Previous Company], I successfully managed [Specific Project or Metric, e.g., a portfolio of 20+ SME clients], resulting in [Specific Achievement, e.g., a 15% reduction in downtime]. My approach centers on bridging the gap between complex technical requirements and strategic business outcomes—a core component of the Managed Services Consultant role.

I would appreciate the opportunity to discuss how my experience in [Key Skill 1] and [Key Skill 2] can contribute to the continued success of your consultancy team. Thank you for your time and for considering my application through [Referral Name]'s recommendation.

Sincerely,

[Your Name]