

[Your Name]  
[Your Phone Number]  
[Your Email Address]  
[Your LinkedIn Profile URL]

[Date]

[Hiring Manager Name]  
[Title]  
[Company Name]  
[Company Address]

**RE: Application for Senior Financial Analyst - Referral from [Referrer Name]**

Dear [Hiring Manager Name],

I am writing to formally express my interest in the Senior Financial Analyst position at [Company Name]. I was recently speaking with [Referrer Name], [Referrer's Title/Relationship], who suggested that my background in financial modeling and strategic planning would align well with your current team's objectives.

In my current role at [Current/Previous Company], I have focused on delivering complex financial analysis and forecasting that directly informs executive decision-making. My core competencies include:

- [Key Achievement 1: e.g., Developing automated reporting tools that reduced month-end close by X days].
- [Key Achievement 2: e.g., Managing multi-million dollar budgets and identifying \$X in cost savings].
- [Key Achievement 3: e.g., Advanced proficiency in SQL, ERP systems, and sophisticated DCF modeling].

[Company Name]'s reputation for [mention a specific company value or recent financial milestone] is particularly impressive. Having worked closely with [Referrer Name] in the past, I am confident that I possess both the technical rigor and the collaborative mindset necessary to contribute to your finance department's success.

Thank you for your time and for considering my application. I have attached my resume for your review and look forward to the possibility of discussing how my experience can benefit [Company Name].

Sincerely,

[Your Signature]  
[Your Printed Name]