

[Your Full Name]  
[Your Address]  
[Phone Number]  
[Email Address]

[Date]

[Hiring Manager Name]  
[Title]  
[Organization Name]  
[Department/Unit]

**RE: CLINICAL NURSE LEADER APPLICATION - REFERRED BY [NAME OF REFERRING PROFESSIONAL]**

Dear [Mr./Ms./Mx. Last Name],

I am writing to express my strong interest in the Clinical Nurse Leader position at [Organization Name], as recommended to me by [Referring Person's Name], who currently serves as [Referring Person's Job Title] within your facility.

With my Master's of Science in Nursing and CNL certification, I have developed a specialized skillset focused on clinical outcomes, lateral integration of care, and patient safety. In my previous role at [Previous Organization], I successfully led initiatives that resulted in a [Percentage/Metric]% improvement in [specific clinical outcome or HCAHPS score].

My approach to nursing leadership centers on evidence-based practice and interdisciplinary collaboration. I am particularly drawn to [Organization Name] because of your commitment to [specific hospital mission or quality initiative]. I am confident that my ability to bridge the gap between administrative goals and bedside care will make me an asset to your microsystem.

I have attached my resume and clinical portfolio for your review. I look forward to the possibility of discussing how my leadership style and clinical expertise align with the needs of your nursing team.

Sincerely,

[Your Signature]  
[Your Printed Name, MSN, RN, CNL]