

[Your Full Name]
[Your Email Address]
[Your Phone Number]
[LinkedIn Profile Link]

[Date]

[Hiring Manager Name]
[Consulting Firm Name]
[Office Address]

Re: Referral for [Job Title/Position Reference Number]

Dear [Hiring Manager Name],

I am writing to express my interest in the [Position Name] role at [Firm Name]. I was encouraged to apply for this position by [Referrer's Name], [Referrer's Job Title] at [Firm Name/Organization], who spoke highly of the firm's commitment to [Specific Sustainability Pillar, e.g., Decarbonization/ESG Reporting/Circular Economy].

My background in [Current Industry/Field] has focused on [Primary Skill or Achievement]. Having followed [Firm Name]'s recent work on [Specific Project or Thought Leadership Piece], I am impressed by your data-driven approach to sustainable transformation. I am eager to apply my expertise in [Skill A] and [Skill B] to help your clients navigate the complexities of [Current Sustainability Challenge].

During my tenure at [Previous Company], I successfully [Brief description of a measurable impact, e.g., reduced carbon intensity by X% or led a cross-functional ESG audit]. This experience has prepared me to contribute immediately to [Firm Name]'s [Specific Department] team.

Thank you for your time and for considering my application. I have attached my resume for your review and look forward to the possibility of discussing how my experience aligns with the goals of [Firm Name].

Sincerely,

[Your Signature]

[Your Typed Name]