

[Your Full Name]
[Your Phone Number]
[Your Email Address]
[LinkedIn Profile URL]

[Date]

[Hiring Manager Name]
[Title]
[Firm Name]
[Firm Address]

RE: Referral for [Specific Role Name] - [Your Name]

Dear [Mr./Ms./Mx. Last Name],

I am writing to express my interest in the Risk Advisory Consultant position at [Firm Name]. I was recently encouraged to apply for this role by [Referral Name], who currently serves as [Referral's Title] within your [Specific Department] team. Having discussed the firm's current focus on [Specific Service Line, e.g., Enterprise Risk or Cyber Resilience] with [Referral Name], I am confident that my technical background and advisory experience align with the firm's strategic objectives.

In my previous role at [Current/Previous Company], I specialized in identifying and mitigating [specific types of risks] for clients in the [Industry] sector. My core competencies include:

- [Key Achievement 1: e.g., Led internal controls transformation for a Fortune 500 client]
- [Key Achievement 2: e.g., Developed quantitative risk assessment frameworks that reduced exposure by X%]
- [Key Achievement 3: e.g., Managed cross-functional teams to ensure regulatory compliance across multiple jurisdictions]

[Firm Name]'s reputation for [mention a specific firm value or recent project] is what draws me to this opportunity. I am eager to apply my analytical mindset and communication skills to help your clients navigate increasingly complex regulatory environments and operational threats.

I have attached my resume for your review and would appreciate the opportunity to discuss how my expertise can contribute to the continued success of the Risk Advisory practice. Thank you for your time and consideration.

Sincerely,

[Your Signature]

[Your Printed Name]