

[Your Full Name]
[Your Phone Number]
[Your Email Address]
[LinkedIn Profile URL]
[Date]

[Hiring Manager Name]
[Firm Name (e.g., McKinsey & Company, BCG, Bain)]
[Office Location/Address]

Dear [Mr./Ms./Mx. Last Name],

I am writing to express my interest in the **[Job Title, e.g., Associate]** position at [Firm Name]. I was recently encouraged to apply by **[Referral Name]**, a **[Title]** in your **[Specific Practice Area/Office]**, who spoke highly of the firm's collaborative culture and rigorous approach to [specific industry/functional area] challenges.

Currently, as a [Current Title/Student Status] at [Current Organization/University], I have developed a robust analytical toolkit suited for the fast-paced environment of management consulting. My background in [Core Skill 1, e.g., quantitative modeling] and [Core Skill 2, e.g., stakeholder management] has allowed me to [Brief mention of a high-impact achievement or project results].

During my conversations with [Referral Name], we discussed [Firm Name]'s recent work in [Specific Industry or Project Type]. This aligns closely with my experience in [Relevant Experience Area], where I successfully [Action Verb + Result]. I am confident that my ability to synthesize complex data into actionable strategies will allow me to contribute immediately to your client teams.

I am eager to bring my problem-solving mindset to [Firm Name] and would welcome the opportunity to discuss how my skills align with the firm's goals. Thank you for your time and consideration.

Best regards,

[Your Signature]

[Your Printed Name]