

[Your Full Name]

[Your Phone Number]

[Your Email Address]

[Your LinkedIn Profile]

[Date]

[Hiring Manager Name]

[Company Name]

[Company Address]

Dear [Mr./Ms. Last Name],

I am writing to express my interest in the [Position Name] role at [Company Name]. I was referred to this opportunity by [Referrer's Full Name], who is currently a [Referrer's Title] at your firm and spoke highly of your team's approach to financial strategy and client service.

With a background in [Key Expertise, e.g., Wealth Management/Risk Analysis] and a proven track record of [Specific Achievement], I am confident that my skills align with the high standards of [Company Name]. My experience includes managing portfolios valued at [\$ Amount] and implementing financial solutions that increased client ROI by [Percentage].

I have long admired [Company Name]'s reputation for [Specific Company Trait/Recent News]. Having worked closely with [Referrer's Name] in the past, I am familiar with the level of analytical rigor and professional integrity required to excel within your consultancy.

Thank you for your time and for considering my application. I have attached my resume for your review and look forward to the possibility of discussing how my expertise can contribute to the continued success of your clients.

Sincerely,

[Your Signature]

[Your Printed Name]