

[Your Full Name]  
[Your Current Title/Position]  
[Your Current Institutional Affiliation]  
[Your Email Address]  
[Date]

Dear Professor [Recipient Last Name],

I am writing to express my strong interest in the research being conducted at the [Name of Department or Lab] at [Target University]. As a [Your Current Role, e.g., PhD Candidate/Assistant Professor] at [Your Home University] specializing in [Your Specific Research Field], I have followed your work on [Specific Paper or Project] with great interest.

I am currently exploring opportunities for a visiting scholar position for the [Term/Year] academic period. My current research focuses on [Brief 1-sentence description of research focus]. I believe that my background in [Specific Skill or Methodology] would align well with your current initiatives regarding [Specific Research Area of Recipient].

During a potential visit, I would aim to [Specific Goal, e.g., collaborate on a specific project, utilize specific archives, or learn a specific laboratory technique]. I am particularly interested in discussing how my work on [Topic] might contribute to the ongoing dialogue in your research group.

I have attached my Curriculum Vitae and a brief research statement for your review. I would welcome the opportunity to discuss a potential collaboration or visit via a brief video call at your convenience.

Thank you for your time and consideration.

Sincerely,

[Your Signature/Name]