

[Your Full Name]
[Your Academic Title/Position]
[Your Department/Institution]
[Your Email Address]
[Your Phone Number]

[Date]

[Recipient's Full Name]
[Recipient's Title]
[Recipient's Institution]
[Recipient's Department]

Dear [Recipient Title and Last Name],

I am writing to express my strong interest in establishing a scholarly partnership between our respective research groups at [Your Institution] and [Recipient's Institution]. Having closely followed your recent work regarding [Specific Topic or Publication], I believe there is a significant synergy between our current projects.

My current research focuses on [Brief Description of Research Area]. Given your expertise in [Recipient's Area of Expertise], a collaboration could potentially facilitate [Specific Goal, e.g., Joint Data Analysis, Resource Sharing, or Interdisciplinary Publication]. Specifically, I am interested in exploring [Outline 1-2 Specific Objectives].

I have attached my curriculum vitae and a brief overview of my laboratory's ongoing projects for your review. I would welcome the opportunity to schedule a brief call or video meeting to discuss potential avenues for cooperation and shared research interests.

Thank you for your time and for your contributions to the field of [Academic Field]. I look forward to the possibility of working together.

Sincerely,

[Your Signature]
[Your Printed Name]