

[Your Name]  
[Your Professional Title]  
[Your Contact Information]  
[Date]

[Hiring Manager Name]  
[Company Name]  
[Department / Engineering Division]

RE: Referral for [Candidate Name] - [Specific Systems Engineering Role/Level]

Dear [Hiring Manager Name],

It is my pleasure to formally recommend [Candidate Name] for the position of [Role Title] within the [Department Name] team. Having worked closely with [Candidate Name] for [Number] years at [Previous Company/Project], I can attest to their exceptional technical proficiency and systems-thinking mindset.

During our collaboration on [Project Name/System Type], [Candidate Name] demonstrated a superior ability to manage complex requirements and integrate multi-disciplinary subsystems. Specifically, I was impressed by their work in [Key Competency: e.g., Model-Based Systems Engineering (MBSE), Verification & Validation, or Lifecycle Management]. They consistently ensured that system architectures remained robust while meeting all stakeholder requirements and technical constraints.

Beyond their technical skill set, [Candidate Name] possesses the cross-functional communication skills essential for a Systems Engineer. They excel at bridging the gap between hardware, software, and stakeholders, ensuring seamless integration and proactive risk mitigation throughout the project lifecycle.

I am confident that [Candidate Name] would be a high-impact addition to our engineering team. I am available to provide further details regarding their performance and technical contributions at your convenience.

Best regards,

[Your Signature]  
[Your Printed Name]