

[Your Full Name]

[Your Phone Number]

[Your Email Address]

[Your Portfolio/LinkedIn Link]

[Date]

[Recruiter Name]

[Company Name]

[Office Location]

Dear [Recruiter Name or "Hiring Team"],

I am writing to express my interest in the [Specific Job Title] position at [Company Name]. I was referred to this role by [Referrer's Name], who currently works as a [Referrer's Job Title] on your [Department/Team Name] team.

With a background in [Your Specialization: e.g., ASIC Design, PCB Layout, Embedded Systems] and [Number] years of experience in hardware development, I have a proven track record of bringing complex physical products from schematic capture to mass production. In my previous role at [Previous Company], I successfully [Briefly describe a key technical achievement, e.g., reduced power consumption by 20% or led a 4-layer board redesign].

I have long admired [Company Name]'s commitment to [Specific technology or industry impact]. Having discussed the company culture and technical challenges with [Referrer's Name], I am confident that my technical skills in [Skill 1], [Skill 2], and [Skill 3] align perfectly with the goals of your engineering department.

My resume is attached for your review. I would welcome the opportunity to discuss how my hardware engineering expertise can contribute to the continued innovation at [Company Name].

Thank you for your time and consideration.

Sincerely,

[Your Signature/Name]