

[Your Name]
[Your Phone Number]
[Your Email]
[LinkedIn Profile URL]

[Date]

[Hiring Manager Name]
[Department, e.g., R&D or Quality Engineering]
[Company Name]
[Company Address]

RE: [Job Title / Reference Number] - Referred by [Referral Name]

Dear [Mr./Ms./Dr. Last Name],

I am writing to express my interest in the [Job Title] position at [Company Name]. I was encouraged to apply by [Referral Name], [Referral's Job Title] at [Referral's Company/Department], who suggested my background in [Specific BME Sub-field, e.g., Medical Device Design or Biomechanics] would be a strong fit for your current team objectives.

With a [Degree Level] in Biomedical Engineering from [University Name], I have developed a technical foundation in [Key Technical Skill 1] and [Key Technical Skill 2]. During my recent [Project/Internship/Role] at [Previous Organization], I focused on [Brief description of a specific biomedical problem solved or technology developed]. This experience allowed me to bridge the gap between complex engineering principles and clinical applications, specifically in [Mention a specific niche, e.g., FDA regulatory standards or signal processing].

[Company Name]'s recent work on [Specific Product or Company Achievement] is particularly impressive to me. I am eager to apply my expertise in [Specific Technical Area] to contribute to your mission of [Company Goal/Mission Statement].

I have attached my resume for your review and would appreciate the opportunity to discuss how my skills align with the needs of the [Department Name] team. Thank you for your time and for the consideration provided through [Referral Name]'s recommendation.

Sincerely,

[Your Signature]

[Your Printed Name]