

[Artist Full Name]

[Phone Number] | [Email Address]

[Website URL] | [Social Media Handle]

[Date]

[Gallery Name]

Attn: [Director or Curator Name]

[Gallery Address]

Dear [Curator Name],

I am writing to formally introduce my work for consideration at **[Gallery Name]**. Having followed your recent exhibitions, particularly **[Mention a specific past exhibition or artist]**, I feel my current body of work aligns with the aesthetic and conceptual direction of your gallery.

My practice focuses on [Medium/Style] and explores themes of [Core Theme or Subject Matter]. My latest series, *[Series Title]*, consists of [Number] pieces that investigate [Brief Conceptual Description].

I have previously exhibited at [Previous Gallery or Institution] and was recently awarded [Recent Achievement or Residency]. I am particularly drawn to **[Gallery Name]** because of your commitment to [Reason for targeting this specific gallery].

Attached for your review, please find:

- ~~â€¢~~ Current Artist Statement
- ~~â€¢~~ Curriculum Vitae (CV)
- ~~â€¢~~ Digital Portfolio / Link to Online Gallery
- ~~â€¢~~ Image List with Technical Specifications

Thank you for your time and for the work you do in supporting the arts community. I look forward to the possibility of discussing a potential collaboration.

Best regards,

[Artist Signature]

[Artist Printed Name]