

[Your Name]  
[Your Phone Number]  
[Your Email Address]  
[LinkedIn Profile/Portfolio Link]

[Date]

[Recipient Name]  
[Recipient Job Title]  
[Organization/Institute Name]  
[Department/Lab Name]

Dear [Dr./Mr./Ms. Last Name],

I am writing to you because of my deep interest in your work regarding *[Specific Research Area or Recent Publication]*. As a *[Your Current Role, e.g., Graduate Researcher/Biotech Professional]* specializing in *[Your Primary Expertise]*, I have followed *[Organization Name]*'s contributions to the field of *[Specific Sub-sector]* with great admiration.

Currently, my research focuses on *[Brief description of current project or technical focus]*. I have developed proficiency in *[Key Technical Skills, e.g., CRISPR/Cas9, Flow Cytometry, Bioinformatics]* and am eager to discuss how these methodologies align with the innovative directions your team is taking. I am particularly intrigued by your recent findings on *[Mention a specific paper or project]*.

I am reaching out to explore potential synergies and to learn more about the research culture at *[Organization Name]*. I would value the opportunity to have a brief informational conversation with you to discuss emerging trends in *[Specific Field]* and any upcoming opportunities within your group.

Thank you for your time and for your contributions to the scientific community. I have attached my CV for your reference and look forward to the possibility of connecting.

Sincerely,

[Your Name]