

[Your Name]
[Your Phone Number]
[Your Email Address]
[Your Portfolio/LinkedIn URL]

[Date]

[Recruiter Name]
[Title]
[Company Name]

Re: Follow-up regarding the [Event Name] / [Job Title] Application

Dear [Recruiter Name],

It was a pleasure meeting you at the [Name of Mixer/Networking Event] on [Date]. I truly enjoyed our conversation regarding [Specific Topic Discussed] and learning more about [Company Name]'s current initiatives in [Industry/Department].

Based on our discussion, I am very interested in the [Specific Job Title] position. With my background in [Your Core Expertise] and my recent success in [Key Accomplishment], I am confident that I can contribute effectively to your team's goals, particularly concerning [Company Pain Point or Project].

I have attached my updated resume and portfolio for your review. I would welcome the opportunity to discuss how my skills align with [Company Name]'s needs in a more formal setting.

Thank you for your time and for the insights you shared during the mixer. I look forward to hearing from you.

Sincerely,

[Your Full Name]