

**[Your Full Name]**

[Street Address]

[City, State, Zip Code]

[Phone Number]

[Email Address]

[LinkedIn Profile/Portfolio URL]

[Date]

[Hiring Manager Name/Search Committee Chair]

[Department Name]

[University/Institution Name]

[Campus Address]

Dear [Dr./Mr./Ms. Last Name or Search Committee],

I am writing to express my enthusiastic interest in the Adjunct Research Faculty position within the [Department Name] at [University Name], as advertised on [Platform where job was found]. With a [Ph.D./Highest Degree] in [Field of Study] and a research background focused on [Primary Research Area], I am eager to contribute to the scholarly excellence of your institution.

My primary research expertise lies in [Specific Research Topic], specifically exploring [Sub-topic or Methodology]. During my previous tenure at [Previous Institution/Lab], I successfully [mention a key research achievement, grant secured, or publication milestone]. I am particularly drawn to [University Name] due to the department's ongoing work in [specific lab, initiative, or faculty member's work], and I see significant opportunities for synergy between my current projects and your institutional goals.

In addition to my research experience, I possess a strong commitment to [mention secondary skills, e.g., mentoring graduate students, interdisciplinary collaboration, or specific technical proficiency]. I am prepared to leverage my expertise in [Technical Skill/Method] to support the department's research output and foster a productive environment for student researchers.

Thank you for your time and consideration of my application. I have attached my curriculum vitae, research statement, and a list of publications for your review. I look forward to the possibility of discussing how my research profile aligns with the needs of the [Department Name].

Sincerely,

[Your Signature (if sending by mail)]

[Your Printed Name]