

[Your Full Name]
[Phone Number]
[Email Address]
[LinkedIn Profile URL]
[City, State, Zip Code]

[Date]

[Hiring Manager Name]
[Title]
[Company Name]
[Company Address]

Dear [Hiring Manager Name],

I am writing to express my interest in the [Job Title] position at [Company Name]. As a professional recently certified in **[Name of Certification]**, I possess the verified expertise in [Key Skill 1] and [Key Skill 2] required to drive results for your team.

Throughout the certification process administered by [Issuing Organization], I mastered advanced methodologies including [Technical Skill or Concept]. My background in [Previous Industry/Field], combined with this new credential, allows me to approach [Specific Business Problem] with a modern, standardized perspective. For example, I have previously [Briefly mention a relevant achievement].

I am particularly drawn to [Company Name] because of its commitment to [Company Value or Project]. I am confident that my technical proficiency and commitment to professional excellence align with your current goals for the [Department Name] department.

Thank you for your time and consideration. I look forward to the possibility of discussing how my certified skills can contribute to the continued success of [Company Name].

Sincerely,

[Your Signature]
[Your Printed Name]