

[Your Full Name]

[Phone Number] | [Email Address]

[LinkedIn Profile URL] | [City, State, Zip Code]

[Date]

[Hiring Manager Name]

[Title]

[Company Name]

[Company Address]

Dear [Hiring Manager Name],

I am writing to express my interest in the Supply Chain Financial Analyst position at [Company Name], as advertised on [Platform where job was found]. With a background in financial planning and analysis (FP&A) specifically tailored to logistics and procurement operations, I am confident in my ability to enhance [Company Name]'s cost-efficiency and supply chain visibility.

In my previous role at [Previous Company], I was responsible for [Key Responsibility, e.g., managing a \$XXM logistics budget or overseeing COGS analysis]. During this time, I implemented a [Action, e.g., new variance reporting model or inventory tracking system] which resulted in a [Quantifiable Achievement, e.g., 12% reduction in freight spend or 15% improvement in forecast accuracy]. I thrive on bridging the gap between operational data and financial strategy, ensuring that supply chain decisions are backed by rigorous quantitative analysis.

Your current focus on [Specific Company Goal/Project found in job description] aligns perfectly with my expertise in [Specific Skill, e.g., total landed cost modeling, NPV analysis for capital projects, or ERP integration]. I am proficient in [Software/Tools, e.g., SAP, Tableau, or Advanced Excel] and possess the communication skills necessary to present complex financial insights to cross-functional stakeholders in procurement, warehousing, and executive leadership.

I am eager to bring my analytical mindset and passion for supply chain optimization to your team. Thank you for your time and consideration. I look forward to the possibility of discussing how my experience can support the financial health of [Company Name]'s global operations.

Sincerely,

[Your Signature if sending via mail]

[Your Printed Name]