

[Your Full Name]
[Phone Number]
[Email Address]
[LinkedIn Profile URL]
[City, State, Zip Code]

[Date]

[Hiring Manager Name]
[Title]
[Investment Bank/Firm Name]
[Company Address]

Dear [Mr./Ms./Mx. Last Name],

I am writing to express my interest in the **Mergers and Acquisitions Financial Analyst** position at [Firm Name], as advertised on [Platform/Source]. With a strong foundation in [Your Major] from [University] and practical experience in [Specific Skill, e.g., DCF Modeling or Due Diligence], I am eager to contribute to the [Specific Sector/Team Name] group.

During my previous experience at [Previous Company/Internship], I developed rigorous financial modeling skills and assisted in the execution of [Type of Deals, e.g., buy-side/sell-side] transactions totaling \$[Dollar Amount]. My technical proficiency includes:

- Building comprehensive Three-Statement models and Valuation analyses (DCF, Public Comps, Precedent Transactions).
- Conducting industry-specific research to identify potential acquisition targets and market trends.
- Preparing Pitch Books and Confidential Information Memorandums (CIMs) for senior management.
- Performing meticulous due diligence and data room management.

[Firm Name]'s reputation for [Specific Firm Achievement or Deal] is particularly compelling to me. I am impressed by your team's approach to [Specific Strategy] and am confident that my analytical mindset and ability to perform under high-pressure timelines will allow me to add immediate value to your live deal teams.

Thank you for your time and consideration. I look forward to the possibility of discussing how my quantitative skills and commitment to excellence align with the goals of [Firm Name].

Sincerely,

[Your Signature (if sending by mail)]
[Your Printed Name]