

To: [Recipient Name]

Subject: [Connection Request / Follow-up Regarding Position Title]

Dear [Recipient Name],

I am reaching out to you because [mention how you found them, e.g., I have been following your work at Company Name / we are both members of the Industry Group]. Your recent insights on [specific topic/post] particularly resonated with me.

As a [Your Current Job Title] with a background in [Your Key Expertise], I have spent the last [Number] years focusing on [Key Achievement or Skill]. I am currently exploring new opportunities where I can contribute to [Target Industry or Goal], and I believe my experience in [Specific Skill] aligns well with the innovative approach your team takes.

I would appreciate the chance to connect and perhaps learn more about your journey at [Recipient's Company]. I am also happy to share any insights from my own experiences that might be useful to you.

Thank you for your time and for considering my request.

Best regards,

[Your Full Name]

[Your Portfolio Link/Phone Number]

[Your LinkedIn Profile URL]