

**[Your Full Name]**  
[Your Job Title/Expertise]  
[Email Address] | [Phone Number]  
[LinkedIn Profile URL]

[Date]

[Mentor Name]  
[Mentor Title]  
[Company/Organization Name]  
[Office Address/City]

Dear [Mentor Name],

I am writing to express my profound interest in seeking your professional mentorship. Having followed your work in *[Industry/Specific Field]* for *[Time Period]*, particularly your recent contributions to *[Specific Project, Achievement, or Article]*, I am deeply impressed by your approach to *[Specific Skill or Strategy]*.

Currently, I am working as a *[Current Role]* at *[Company]*, where I focus on *[Core Responsibility]*. While I have achieved *[Specific Milestone]*, I recognize that to reach the next level of expertise in *[Target Area of Growth]*, I would benefit immensely from the guidance of a seasoned leader with your perspective.

Specifically, I am hoping to gain insights on:

- *[Goal 1: e.g., Navigating executive leadership transitions]*
- *[Goal 2: e.g., Scaling technical infrastructure in high-growth environments]*
- *[Goal 3: e.g., Developing a long-term strategic vision for the sector]*

I am mindful of your time and commitments. I am looking for a structured but flexible mentorship, perhaps involving a brief monthly meeting or occasional email correspondence. In return, I am eager to offer *[Mention a way you can provide value, e.g., research support, assistance with a project, or fresh perspective on a specific demographic]*.

Thank you for considering this request and for your ongoing contributions to the *[Industry Name]* community. I look forward to the possibility of learning from you.

Sincerely,

[Your Signature (if sending by mail)]  
**[Your Typed Name]**