

[Your Name]
[Your Title/Role]
[Your Company/Portfolio Link]
[Date]

Dear [Organizer Name or Committee],

I am writing to express my interest in contributing as a speaker at **[Conference Name]**. Having followed the event's focus on **[Specific Track or Theme]**, I believe my experience in **[Your Core Expertise]** aligns perfectly with your goal of providing actionable insights to the **[Target Audience]** community.

I would like to propose a session titled: "**[Proposed Presentation Title]**".

In this session, I intend to cover:

- [Key Learning Objective 1]
- [Key Learning Objective 2]
- [Key Learning Objective 3]

My background includes **[Brief Highlight of Experience, e.g., "leading engineering teams at X" or "publishing research on Y"]**. I have previously spoken at **[Previous Conference Names or "various industry events"]**, and I am committed to delivering a high-energy, technical presentation that avoids sales pitches and focuses on real-world application.

Beyond the presentation, I am eager to participate in the networking sessions and engage with other attendees to foster knowledge sharing within the **[Specific Industry]** ecosystem.

Thank you for your time and for the work you do in organizing **[Conference Name]**. I have attached my full speaker biography and session abstract for your review.

Best regards,

[Your Name]
[Phone Number]
[Email Address]