

LINKEDIN CONNECTION REQUEST (300 CHARACTER LIMIT)

Dear **[Alumni Name]**,

I am a **[Current Student/Recent Graduate]** from **[University Name]**, where I am studying **[Major/Degree]**. I noticed your impressive work at **[Company Name]** and would love to connect with a fellow alum to follow your professional journey.

Best regards,
[Your Name]

FULL FOLLOW-UP MESSAGE / COVER LETTER

Subject: Connection Request: **[University Name]** Alum - **[Your Name]**

Dear **[Alumni Name]**,

I am writing to you as a fellow **[University Name]** graduate. I recently came across your profile while researching the **[Industry Name]** industry and was particularly inspired by your career path from **[Your Major]** to your current role as **[Alumni's Current Job Title]**.

I am currently looking to transition into **[Target Field/Role]** and would greatly value the opportunity to learn from your experience. If your schedule permits, I would love to ask a few questions about your time at **[Company Name]** and any advice you might have for a fellow alum entering the field.

Thank you for your time and for considering my request to connect.

Sincerely,

[Your Name]
[Your Phone Number/Email]
[Link to Portfolio/Resume]